



**Campden Hill Court**

**Subletting Consent Form**

Flat ....., Campden Hill Court, Campden Hill Road, London W8

I / We wish to register a subletting of the above mentioned flat.

I / We wish to apply for consent to sublet the above mentioned flat for a term of not more than two consecutive years.

I / We would advise you of the following:

1. The proposed tenant(s) is / are:

.....  
and fixed address: .....  
.....  
.....

2. The tenancy is for a period of: ..... From: ...../...../.....

3. A copy of the tenancy agreement is **attached**

4. Character references from the proposed tenant(s)' previous landlord / agent are **attached**

5. A signed copy (by the tenant) of the Campden Hill Court House Regulations is **attached**

6. A cheque or confirmation of BACS payment in the sum of £50 plus VAT (£60) is **attached** to cover Aspect Property Management Ltd's fees in this matter.

7. A cheque or confirmation of BACS payment in the sum of £500 to Aspect Property Management Limited is **attached** in respect to the deposit to cover costs of any damage during the removal of items through the common parts.

8. All correspondence (including service charge demands) should be addressed to:

.....  
.....  
.....

Telephone number(s): ..... Mobile number: .....

Email address: .....

8. Any problems relating to the flat during the period for which it is let should be referred to:

Name: .....

Address: .....

.....

Telephone: ..... (daytime)..... (evenings)

9. I/We confirm that all gas appliances in the flat (if any) are annually checked and have a current gas safety certificate from a Gas Safe registered contractor.

10. I/We confirm that the electrical installation in the flat is annually checked and has a current safety certificate from a NICEIC registered contractor.

11. I/We confirm that all furniture and furnishings provided in the flat (if any) comply with the Furniture and Furnishings (Fire) (Safety) Regulations 1988.

12. I/We confirm that an Energy Performance Certificate has been issued for the flat.

Signed: ..... Date: .....

(on behalf of ..... )

Please return this completed form and all attachments to: