

**CAMPDEN HILL COURT LTD  
CAMPDEN HILL COURT TENANTS LTD**

**Updated April 2021**

**REMOVALS**

**Before the move**

- Campden Hill Court suggests that residents moving into or out of the building should use established removal firms which belong to the British Association of Removers or similar organisations. Experience has shown that cheaper operations tend to use poor quality equipment and untrained personnel and may have no or inadequate insurance, with the likelihood of consequential damage, breakages and need for repairs.
- Please let the estate manager know the date of removal in advance and provide contact details.
- There is no space in the car park for removal vans, so the removal company should contact Kensington Council to arrange on-street parking suspensions.
- The common areas of the building which will be used during the removal will be inspected before and after it takes place. A deposit of £500 must be paid to Aspect Property Management Limited before the move takes place. If there is any damage, the cost of making good will be taken from the deposit.

**On the day of the move**

- Removals and activities linked to removals must only take place **between 9.00 am and 5.00 pm on weekdays**. They are not permitted on Saturdays, Sundays and public holidays.
- Protective covering will be installed in the lift to be used. Removal firms must ensure that the lift and those parts of the building which are used for access are kept clean and as clear as possible and are not blocked by furniture or boxes. All empty boxes and packing cases should be removed on the day of the removal.
- Priority should be given to residents who wish to use the lift.
- It is important to note that the lifts in blocks D, E and E Centre are very small and were not designed to support the weight of heavy items. Removal firms may wish to consider the use of external hoists.
- Where a flat has its own gas supply, gas meter readings are obtained within the flat concerned. The estate manager will advise about electricity meter readings.